

Use this fillable checklist to compare your school's immunization requirements with lab reports, vaccine records, and any titer testing you may need. Schools set their own rules, deadlines, and upload requirements.

## School information

School or program name

Student health portal

Submission deadline

Student ID

Program type

Contact email or phone

## Common immunity proof items

- Measles IgG titer
- Mumps IgG titer
- Rubella IgG titer
- Varicella zoster IgG titer
- Hepatitis B surface antibody titer
- TB blood test, such as Quantiferon or T-SPOT, if required by the school

## Vaccine records often requested alongside titers

- Tdap
- Meningococcal ACWY
- COVID-19, if required by the school
- Influenza, if required by the school or program

## For each required item, confirm

- Does the school accept a titer instead of vaccine dates?
- Does the result need to be positive, immune, reactive, or above a stated threshold?
- Does the school require the full lab report?
- Does a provider need to sign the form?
- What should happen if the result is negative or equivocal?

## Upload checklist

- Official lab report saved
- Vaccine record saved
- School form completed
- Provider signature obtained, if required
- Portal upload complete
- Confirmation saved

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School-specific rules, deadlines, rejected-upload reasons, and follow-up notes